

Appendix G – Licence Holders Supporting Documentation

REPRESENTATION BY PREMISES LICENCE HOLDER

DATE: 20/09/2023

We would like to report that following the test purchase failure on 24/05/2023, we have taken following steps to promote the licensing objectives:

1. The staff who sold alcohol to underage, employment has been terminated – he will no longer work at this premises.
2. The refusal book, staff training programs and other compliances have been upgraded to new standard with more details.
3. New filing system established so that the staff can provide the details with ease on request by responsible authorities.
4. DPS has been changed now to a premises license holder.

Enclosed: Staff Termination Letter

EXPRESS SUPERMARKET
68-70 NEWLAND ROAD
WORTHING
BN11 1JX

01/06/2023



Dear 

Termination of employment

We hereby confirm that we have terminated your employment with us with immediate effect.

We were already discussing this matter with you that you have not been responsible at work and we have given you a warning.

On 24th May 2023 you have sold alcohol to under age, you have failed to apply challenge 25 scheme, you have failed to provide the officers staff training record and you were aware of it the place it was kept. You have also ignored the till prompt system.

We are a local community store and it is important that we take total responsibility for selling age restricted products.

We take this opportunity to thank you for working with us.

Yours sincerely


Mr Arumugam Balachandran
Manager